



## VACANCY ANNOUNCEMENT

The Kenya Trade Network Agency (KenTrade) is a State Corporation under the National Treasury whose mandate is to implement, operationalize and manage the Kenya National Electronic Single Window System (Kenya TradeNet System) as well as Trade Facilitation.

To fulfil our mandate, we wish to engage suitably qualified candidates who meet the requirements of Chapter 6 of the Kenya Constitution for the position of **Senior Product and Applications Development Officer – KTNA 6 (Two Posts)** as detailed below:

**Job Title:** Senior Product and Applications Development Officer – KTNA 6

**Reports to:** Assistant Manager Applications

**Duty Station:** Nairobi

### **Purpose for the Job**

The purpose of the job is gathering user requirements, analyzing, designing, developing and implementing business applications and the maintenance of existing solutions as well as innovations for efficiency and enhanced service delivery

### **Duties and Responsibilities**

- i. Develop prototypes for required solutions;
- ii. Develop code, update and maintain software solutions, packages or reports to fulfil user requirements;
- iii. Maintain applications, debug or enhance existing programs to increase operating efficiency or adapt to new requirements;
- iv. Conduct unit and integration tests for solutions developed;
- v. Draft, contribute to instructions or manuals to guide end users;

- vi. Spearhead application changes with version control and making sure that release management is kept;
- vii. Coordinate specialist trainings that relate to supported applications and areas, study operations and user manuals, requests specialist trainings;
- viii. Team up with legal and project managers to shape software contracts ensuring contracts address architecture and economic value goals of software systems;
- ix. Supervise the configuration and deployment of software solutions;
- x. Implement program support for computer operators or system analysts to define and resolve problems in running computer programs;
- xi. Spearhead such other duties as may be reasonably required and which are consistent with the level of responsibility of this job.

### **Minimum Academic, Professional Qualifications and Experience**

- i. Degree in Computer Science, Information Technology or equivalent qualification from a recognized institution;
- ii. A supervisory course lasting not less than 2 weeks;
- iii. At least three (3) years' working experience in applications development and database operations;
- iv. Experience with a variety of object oriented programming languages;
- v. Proficiency in Relational Databases
- vi. Membership to a relevant professional body;
- vii. Meets provision of chapter six of the Constitution;

### **HOW TO APPLY**

Qualified and interested candidates are requested to submit their application letter, curriculum vitae (that contains details of qualifications, work experience, email and telephone contacts including names, telephone and email contacts of three (3) referees who must be familiar with the candidates' previous work experience) and copies of all certificates & relevant testimonials.

In addition, interested candidates **must specifically obtain and submit** with their application, **valid** copies of the following documents;

- i. Certificate of Good Conduct from the Directorate of Criminal investigations (CID)
- ii. **Clearance** Certificate from the Higher Education Loans Board (HELB)
- iii. Tax Compliance Certificate from Kenya Revenue Authority (KRA)
- iv. **Clearance** form from the Ethics & Anti-corruption Authority (EACC)

- v. **Clearance** certificate from a recognized Credit Reference Bureau (CRB)

Please note that applications **without ALL the Chapter 6 requirements SHALL NOT be considered.**

Applications should be addressed as detailed below and be sent by post, hand delivery or email so as to be received not later than **Monday, March 08, 2021 at 5:00p.m**

**The Chief Executive Officer  
Kenya Trade Network Agency  
1<sup>st</sup> Floor, Embankment Plaza  
Longonot Rd - Upperhill  
P.O. Box 36943-00200  
NAIROBI  
[vacancies@kentrade.go.ke](mailto:vacancies@kentrade.go.ke)**

**KenTrade is an Equal Opportunity Employer.**

**KenTrade values diversity therefore Women and Persons with Disability (PWD) are strongly encouraged to apply.**